

ASBESTOS, INC.
REMOVAL AND REFINISHING
P. O. BOX 1277
RAPID CITY, SD 57709-1277
(605) 342-5634

HELENA HOUSING AUTHORITY
LEAD REMOVAL
HELENA, MT LEWIS AND CLARK COUNTY
FINAL LOGS
OCTOBER 26, 1992 TO APRIL 30, 1993

PROJECT DOCUMENTATION

DUPLICATE

TABLE OF CONTENTS
FINAL SUBMITTAL

PROJECT DESIGN Record of Safety Meeting Precontainment Checklist	VOLUME I
DAILY LOG	VOLUME II
JOB SIGN IN / SIGN OUT	VOLUME III
AIR FILTRATION DEVICE MAINTENANCE LOG	VOLUME IV
DAILY SHIFT CHECKLIST	VOLUME V
RESPIRATOR RECORDS	VOLUME VI
AIR MONITORING REPORTS	VOLUME VII
LANDFILL MANIFEST	VOLUME VIII
CLEARANCE INSPECTIONS Substantial Completion - Owner Final Inspection Report - Contractor PICTORIAL DOCUMENTATION	VOLUME IX

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HELENA HOUSING AUTHORITY
LEAD REMOVAL
HELENA, MT LEWIS AND CLARK COUNTY
FINAL LOGS
VOLUME I
OCTOBER 26, 1992 TO APRIL 30, 1993

PROJECT DOCUMENTATION

PROJECT DESIGN
Record of Safety Meeting
Precontainment Checklist

VOLUME I

TABLE OF CONTENTS
FINAL SUBMITTAL

I
VOLUME

Safety Meeting

Asbestos / Lead Removal & Refinishing



Location: Helena Housing Authority Helena, Montana		Department/Section: Helena Branch Office	
Conducted by: <i>Rody Saucedo</i>		Date: <i>10/23/92</i>	
Supervisor: <i>Rody Saucedo</i>		No. Attending: <i>5</i>	
Time Started: <i>8:00</i>		Time Ended: <i>8:15</i>	

Topic Discussed:

Be CAREFUL NOT TO BUMP HEADS IN WALLS WHILE REMOVING. Be CAREFUL TO BAND WALLS OVER WITH PULL THRU Be CAREFUL ON STAIRS.

Suggestions Made:

Action Taken:

Name	Name	Name
<i>Rody Saucedo</i>		
<i>Tom Hurd</i>		
<i>Robert Thomas</i>		
<i>TONY PAGE</i>		

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office	<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other
Supervisor: Conducted by:	Date: 11-2-92 Time Started: 8:00 Time Ended: 8:15	No. Attending: 2

Topic Discussed:

KEEP FINGERS OUT OF SAW. BE SAFETY MINDFUL
 WORKING WITH TOOLS. BE CAREFUL MAINTAINING
 TOOLS AND NOT TO DAMAGE WOOD AND
 WALLS.

Suggestions Made: NONE

Action Taken: N/A

Name	Name	Name
		R. Havel
		Andy Arvola

All employees attending meeting sign above.

Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office	Time Started: 8:02 Time Ended: 8:15
Supervisor: <i>Rudy Arceles</i> Conducted by: <i>Rudy Arceles</i>	Date: 11/9/92 No. Attending: 4	Other <input type="checkbox"/> Env. Training <input type="checkbox"/> Safety Training <input type="checkbox"/> Safety Meeting <input checked="" type="checkbox"/>

Topic Discussed: Be careful around power tools
 Be careful when going into occupied apts. NOT
 to damage or bother peoples belongings. Care
 should be taken going up & down stairways
 in housing project.

Suggestions Made:

Action Taken:

Name	Name	Name
		<i>Rudy Arceles</i>
		<i>Robert M. ...</i>
		<i>11 Howard</i>
		<i>Anthony ...</i>

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



Supervisor: <i>Rudys Arce</i>	Conducted by:	Location: Helena Housing Authority Helena, Montana	<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other
Date: <i>11/14/92</i>	No. Attending: <i>5</i>	Department/Section: Helena Branch Office	Check One
Time Started: <i>8:00</i>	Time Ended: <i>8:15</i>		

Topic Discussed:

*DEPT CUT OFF FINGERS WITH SAWS
 DEPT PUT HOLES IN WALLS REMOVE AIR
 BAND ALL NAILS OVER DEPT CAUSE
 DAMAGE TO STAIRS*

Suggestions Made:

*DEPT MASS AROUND WITH
 PEOPLES PERSONAL STUFF OR YOU
 WILL BE AN EMPLOYED*

Action Taken:

Name	Name	Name
		<i>R. Huck</i>

All employees attending meeting sign above.

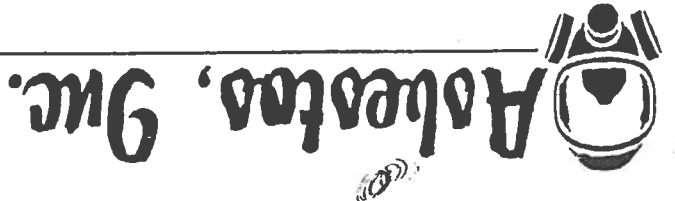
Moorhead, MN

Helena, MT

Sioux Falls, SD

Rapid City, SD

Safety Meeting



Asbestos / Lead Removal & Refinishing

Supervisor: Rudy Salcedo		Location: Helena Housing Authority Helena, Montana	Conducted by: Rudy Salcedo	
No. Attending: 5	Date: 1/23/92		Department/Section: Helena Branch Office	Time Started: 8:00 Time Ended: 8:15

Topic Discussed:

Left out of fingers with saws
 Be careful on stair ways

Suggestions Made:

Don't Ravel Holes in walls
 Take Time when painting
 Don't Smoke in units, don't set
 Tools on Furniture Nothing at all

Action Taken:

Name	Name	Name
		Rudy Salcedo
		Rudy Salcedo
		Robert Russell
		Jeffrey
		Jeffrey

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing



Location: Helena Housing Authority Helena, Montana	<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training
Department/Section: Helena Branch Office	<input type="checkbox"/> Env. Training <input type="checkbox"/> Other
Date: 11/30/92 No. Attending: 5	Check One
Time Started: 7:15 Time Ended: 8:00	

Topic Discussed:

Get CARP Fall on STAIRS
 don't make holes in wall

Suggestions Made:

Be CAREFUL IF you HAVE to MOVE
 PEOPLES STUFF
 don't Be Looking in. Thane Russell
 Baking ingo

Action Taken:

Name	Name	Name
		W Hauck
		Kateri Russell
		Robert Minnus
		Ruby Helms

All employees attending meeting sign above.

Rapid City, SD Sioux Falls, SD Helena, MT Moorhead, MN



Safety Meeting

Asbestos / Lead Removal & Refinishing

Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office	Supervisor: Randy Saucedo	Conducted by: Randy Saucedo	Location: Helena Branch Office	Date: 12/7/99 Time Started: 8:00 Time Ended: 8:15
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Check One

- Safety Meeting
- Safety Training
- Env. Training
- Other

Topic Discussed:

DANGER Fall while carrying unit
 TO DISTURB TRAVEL STAFF BECAUSE FALL
 ON STAIRS WHEN GOING DOWN STAIRS
 DON'T PUT FINGERS OFF WITH STAIRS
 DANGER Fall while entering unit
 ARE SLOWLY & FADEORS AIRE SLOWLY

Action Taken:

Name	Name	Name
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo
		Randy Saucedo

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



Supervisor: Russell Hance	Conducted by: Russell Hance	Location: Helena Housing Authority Helena, Montana	<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other
Date: 12-21	Time Started: 7:45		Department/Section: Helena Branch Office Time Ended: 5:00

Topic Discussed:

Be sure to label all tanks
 Be careful on steps when they
 is there try to keep them moving
 drops in base

Suggestions Made:

Action Taken:

Name	Name	Name
		Russell
		Russell

All employees attending meeting sign above.

Rapid City, SD Sioux Falls, SD Helena, MT Moorhead, MN

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office	Other <input type="checkbox"/>
Conducted by: Rody Saucedo	Date: 12/28/92	Env. Training <input type="checkbox"/>
Supervisor: Rody Saucedo	Time Started: 7:45	Safety Training <input type="checkbox"/>
No. Attending: 2	Time Ended: 8:00	Safety Meeting <input checked="" type="checkbox"/>

Topic Discussed:

1. PARTICIPATE IN EVERY STEPS
 2. CAREFUL WITH SAWS
 3. CAREFUL ON INSIDE STEPS

Suggestions Made:

Action Taken:

Name	Name	Name
		Rody Saucedo
		M. Saucedo

All employees attending meeting sign above.

Rapid City, SD Sioux Falls, SD Helena, MT Moorhead, MN



Supervisor: <i>RICHARD LEBERINK</i> Conducted by: <i>RICHARD LEBERINK</i>	Location: <i>HELENA BRANCH OFFICE, MT.</i> Department/Section: <i>HELENA, OFFICE</i>	<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other	Check One
No. Attending: <i>13</i> Time Ended: <i>800</i>	Date: <i>1/4/93</i> Time Started: <i>730</i>		

Topic Discussed: *(GENERAL)*

ATTENDANCE: NOTIFY OFFICE STAFF WHEN ILL

Mr. DUNCAN Macomber Rein: Eye PROTECTORS / Goggles

WHA?

Board new to Area Careful not to step on nails

Suggestions Made:

Action Taken:

Name	Name	Name
<i>James LEBERINK</i>	<i>Anthony Page</i>	<i>Bob Quinn</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>
<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>	<i>Richard LEBERINK</i>

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



Supervisor: <i>Ruby Alveda</i>	Conducted by: <i>Ruby Alveda</i>	Location: Helena Housing Authority Helena, Montana	<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other
Date: <i>12/12/11</i>	Department/Section: Helena Branch Office	Check One <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other	Topic Discussed: Dent fall, Dent slip on ice, watch your fingers.
No. Attending: <i>4</i>	Time Started: <i>8:00</i> Time Ended: <i>8:15</i>		

Suggestions Made:

Action Taken:

Name	Name	Name
		<i>Robert M. Curtis</i>
		<i>Anthony Egge</i>
		<i>Robert M. Curtis</i>
		<i>Frank</i>
		<i>Ruby Alveda</i>
		<i>TIM SISKELS</i>

All employees attending meeting sign above.

Moorhead, MN

Helena, MT

Sioux Falls, SD

Rapid City, SD

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



Supervisor:	<i>Rudy Salcido</i>	Location:	Helena Housing Authority Helena, Montana	<input checked="" type="checkbox"/> Safety Meeting
Conducted by:	<i>Rudy Salcido</i>	Department/Section:	Helena Branch Office	<input type="checkbox"/> Safety Training
No. Attending:	<i>5</i>	Date:	<i>1/4/93</i>	<input type="checkbox"/> Env. Training
Time Ended:	<i>8:00</i>	Time Started:	<i>7:45</i>	<input type="checkbox"/> Other

Topic Discussed:

The Ice Fall on Icy Steps
 Bed Nails in Abated Bands
 Don't Cut Off Fingers with Saws
 Be Careful on Step Ladders

Suggestions Made:

Action Taken:

Name	Name	Name
		<i>Rudy Salcido</i>
		<i>J. Mack</i>
		<i>Russell</i>
		<i>T. Page</i>

All employees attending meeting sign above.

Moorhead, MN

Helena, MT

Sioux Falls, SD

Rapid City, SD



Asbestos, Inc.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office	Supervisor: <i>Rudy Macedo</i> Conducted by: <i>Rudy Macedo</i>	<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other
Date: 1-11-93 Time Started: 7:45 Time Ended: 9:00	No. Attending: 7	Check One	

Topic Discussed:

BE CARE ON SET STEPS ON SIDE, BAND
 NAILS AFTER REMOVAL, BE CAREFUL
 ON EXTERIOR STEPS MAY BE SLIPPERY WITH
 WET SLICES, DON'T CUT OFF FINGERS WITH
 POWER TOOLS

Suggestions Made:

don't punch holes while hammering
 bands don't sweep in passover
 Baking trays

Action Taken:

Name	Name	Name
<i>J. Mack</i>		
<i>Rudy Macedo</i>		
<i>Robert Korman</i>		
<i>Tom Pass</i>		
<i>Tom Pass</i>		

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



Supervisor: <i>James Lennin</i>	Conducted by: <i>James Lennin</i>	Location: <i>Helena Office</i>	Check One <input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other
Date: <i>1/18/93</i>	Time Started: <i>8:00</i>	Department/Section:	
No. Attending:	Time Ended: <i>8:09</i>		

Topic Discussed:

Reviewing HHA - Personnel Concerns

- IF BOXES ARE OPEN NOTIFY LENNIN OR

RIGHT IMMEDIATELY.

- USE DRESSING BLINDETS.

Suggestions Made:

Action Taken:

Name	Name	Name
<i>James Lennin</i>	<i>Robert Russell</i>	<i>James Lennin</i>
<i>Chad Smith</i>	<i>Lawrence Collins</i>	<i>Chad Smith</i>
<i>Bob Smith</i>	<i>Kevin Mack</i>	<i>Bob Smith</i>
<i>Bob Smith</i>	<i>Anthony Fogs</i>	<i>Bob Smith</i>
<i>Bob Smith</i>		<i>Bob Smith</i>
<i>Bob Smith</i>		<i>Bob Smith</i>
<i>Bob Smith</i>		<i>Bob Smith</i>

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other		Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office
Supervisor: <i>Ruby Garcia</i> Conducted by: <i>Ruby Garcia</i>	Date: <i>1/18/92</i> No. Attending: <i>4</i>	Time Started: <i>9:15</i> Time Ended: <i>8:00</i>	

Topic Discussed:

13 feet walk with saws for ice core

3 steps

Next Boots for waterfalls don't chop

at fire with saws.

Suggestions Made:

Don't tread around in boots

get help to lift heavy things

Action Taken:

Name	Name	Name
		<i>Ruby Garcia</i>
		<i>Tommy</i>
		<i>Tommy</i>
		<i>Tommy</i>
		<i>Tommy</i>
		<i>Tommy</i>
		<i>Tommy</i>
		<i>Tommy</i>
		<i>Tommy</i>

All employees attending meeting sign above.

Location: Helena Housing Authority Helena, Montana	<input checked="" type="checkbox"/> Safety Meeting	<input type="checkbox"/> Safety Training	<input type="checkbox"/> Env. Training	<input type="checkbox"/> Other
	Check One			
Department/Section: Helena Branch Office	Date: 1/25/73	Time Started: 8:00 AM	No. Attending: 14	Time Ended: 8:30 AM
Supervisor: Richard L. Stebink	Conducted by: Richard L. Stebink			

Topic Discussed:

New workman starts 8-5 AM. Two beams
 a day 10 min each. Part deviation in
 this schedule will result in time over
 time.

Suggestions Made:

VA - Field will be used.
 - Safety glasses, goggles
 HHA - Use caps on saws.
 - Jobs only - equipment less time

Action Taken:

Name	Name	Name
Richard L. Stebink	Tom Muehl	Richard L. Stebink
Pauly Ardeno	Bob Ardeno	Pauly Ardeno
William (Ardeno)	Sammy Ardeno	William (Ardeno)
Tommy Ardeno	Tommy Ardeno	Tommy Ardeno
John Ardeno	John Ardeno	John Ardeno

All employees attending meeting sign above.



Safety Meeting

Asbestos / Lead Removal & Refinishing

Location: Helena Housing Authority Helena, Montana	<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other
Department/Section: Helena Branch Office	Date: 2/1/93 Time Started: 8:00
Conducted by: [Signature]	No. Attending: [Blank]
Supervisor: [Signature]	Time Ended: [Blank]

Topic Discussed:

*SIT OUT OF OTHER LEAD MEMBERS STAFF

1/17th News, Fees and Issues

VA: [Blank] - CONDUCT W/ETS FROM W/ [Blank]

DO NOT PROCEED WITHIN

Suggestions Made:

Action Taken:

Name	Name	Name
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]
[Signature]	[Signature]	[Signature]

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other		Location: Helena Housing Authority Helena, Montana
Department/Section: Helena Branch Office		Date: 2/8/93 No. Attending: 14 Time Started: 8:00 Time Ended: 8:15
Conducted by: LUTHER LEPERNE Supervisor: LUTHER LEPERNE		

Topic Discussed:

- No smoking in the front office.

Suggestions Made:

- ALL OFFICE DESKS AND CHAIRS REPAIRED

- DUMPED TO DECKS

- CHECK OFFICE POINT.

Action Taken:

Name	Name	Name
TIM SICKES	Robert Burrows	Robert Burrows
Barbara J. Jinks	Barbara J. Jinks	Barbara J. Jinks
Lorraine Adams	Bob Klein	Bob Klein
Kimmy	Theresa	Theresa
24 TICS	LUTHER LEPERNE	LUTHER LEPERNE
BOB JONES	Roddy Jacobs	Roddy Jacobs
Chris		

All employees attending meeting sign above.

Moorhead, MN

Helena, MT

Sioux Falls, SD

Rapid City, SD



Asbestos / Lead Removal & Refinishing

Safety Meeting

Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office		Safety Meeting <input checked="" type="checkbox"/>
	Date: 2/16/93		Safety Training <input type="checkbox"/>
Supervisor: <i>[Signature]</i>		Conducted by: <i>[Signature]</i>	Env. Training <input type="checkbox"/>
Time Started: 8:00		No. Attending: 16	Other <input type="checkbox"/>
Time Ended: 8:10			

Topic Discussed:

- ① Work area will be cordoned off.
- ② Break & write back within the paper.
- ③ Use goggles and eye protection.
- ④ Emergency escape locations.

Suggestions Made:

Action Taken:

Name	Name	Name
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other	Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office	Date: 1/29/93 No. Attending: 13	Time Started: 8:00 Time Ended: 8:15
Supervisor: William (Frank)	Conducted by: Raymond R. Koop			

Topic Discussed: -- Be careful about ice and snow around units.
 - Mrs: Check over you step.

Suggestions Made:

Action Taken:

Name	Name	Name
	R. H. H. H.	Ruby Garcia
	Edna Miller	Robert Johnson
		R. Mischel
		John S. Johnson
		Donna Miller
	Therese Carbone	Bob Johnson
		Edna Miller

All employees attending meeting sign above.

Moorhead, MN

Helena, MT

Sioux Falls, SD

Rapid City, SD

Safety Meeting

Asbestos / Lead Removal & Refinishing

Inc.

Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office
Supervisor: <i>[Signature]</i>	Date: 3/1/83
Conducted by: <i>[Signature]</i>	No. Attending: 15
Time Started: 8:00	Time Ended: 8:10

90%

30% TO GET BENT OVER.

LESS NEED TO BE WANTED WITH.

THINGS OTHER LOOK FOR.

Sigs Made:

Action Taken:

Name	Name	Name
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

All employees attending meeting sign above.

Safety Meeting

Asbestos / Lead Removal & Refinishing

Asbestos, Inc.



Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office	Time Started: 8:00 Time Ended: 8:10
Supervisor: <i>Richard Lefrink</i> Conducted by: <i>Richard Lefrink</i>	Date: 3/8/93 No. Attending: 14	Other <input type="checkbox"/> Env. Training <input type="checkbox"/> Safety Training <input type="checkbox"/> Safety Meeting <input checked="" type="checkbox"/>

Topic Discussed:

- KEEP BENZINE THIS OVER.
- BE SURE Pb WASTE BUNDLE IS PROPERLY WRAPPED BEFORE LEAVING THE UNIT.
- IMMEDIATELY CLEAN UP ANY LOOSE PAINT CHIPS WHERE REQUIRED.

Suggestions Made:

Action Taken:

Name	Name	Name
<i>Robert Russell</i>	<i>Richard Lefrink</i>	<i>Richard Lefrink</i>
<i>Anthony Regs</i>	<i>Bob Lefrink</i>	<i>Bob Lefrink</i>
<i>Richard Lefrink</i>	<i>Richard Lefrink</i>	<i>Richard Lefrink</i>
<i>Richard Lefrink</i>	<i>Richard Lefrink</i>	<i>Richard Lefrink</i>
<i>Richard Lefrink</i>	<i>Richard Lefrink</i>	<i>Richard Lefrink</i>
<i>Richard Lefrink</i>	<i>Richard Lefrink</i>	<i>Richard Lefrink</i>
<i>Richard Lefrink</i>	<i>Richard Lefrink</i>	<i>Richard Lefrink</i>
<i>Richard Lefrink</i>	<i>Richard Lefrink</i>	<i>Richard Lefrink</i>
<i>Richard Lefrink</i>	<i>Richard Lefrink</i>	<i>Richard Lefrink</i>

All employees attending meeting sign above.



Safety Meeting

Asbestos / Lead Removal & Refinishing

<input checked="" type="checkbox"/> Safety Meeting <input type="checkbox"/> Safety Training <input type="checkbox"/> Env. Training <input type="checkbox"/> Other	Location: Helena Housing Authority Helena, Montana	Department/Section: Helena Branch Office	Time Started: 8:00 Time Ended: 8:40
	Supervisor: <i>Richard Lefrere</i> Conducted by: <i>Richard Lefrere</i>	Date: 3/5/93 mon No. Attending: 12	

Topic Discussed:

- KEEP WORK AREA CLEAN - NO DIRT CHIPS ON FLOOR

ELIMINATE LEAK OF Pb CONTAMINANT.

- KEEP CUTS THROUGH PAINT DEEP AND CONSISTENT

Wipe down lines.

- MANAGEMENT RESPONSIBILITY TO THIS.

Suggestions Made: - RESPIRATOR (PPE STRIPS - PAPER AND PAPER COMPENSATION.

Action Taken:

Name	Name	Name
Bob Jensen	John Long	
Robert Russell	Tim Muehl	
Edie Hald	Anthony Jags	
Chris Hald	Marion Carlson	
John Hald	John Hald	
John Hald		
John Hald		

All employees attending meeting sign above.